

## RURAL SUPPORT PROGRAMMES NETWORK (RSPN)

<b>JOB DESCRIPTION</b>	
<b>1.0 Position Summary</b>	
<b>1.1 Position:</b> MIS Officer	<b>1.2 Department/Project:</b> Sindh Union Council and Community Economic Strengthening Support (SUCCESS) Programme
<b>1.3 Category/Grade:</b> Professional - 2	<b>1.4 Duty Station:</b> Islamabad with frequent travel to the programme areas in rural Sindh districts
<b>1.5 Reporting to:</b> Programme Manager SUCCESS-RSPN	
<b>2.0 Job Responsibilities</b>	
<ul style="list-style-type: none"> <li>• Develop, Maintain, Update, Ensure Stable Operation of RSPN SUCCESS MIS Application and Databases;</li> <li>• Regularly update the <a href="#">SUCCESS Dashboard</a>;</li> <li>• Implement software and security updates;</li> <li>• Trouble shooting of Applications/Databases as and when required;</li> <li>• Update/Add Reports using Microsoft SQL Reporting, RDLC, High Charts and other HTML based reporting;</li> <li>• Develop, Update, Deploy ODK Based Survey Applications &amp; Server when needed;</li> <li>• Support the Research and M&amp;E team in programme and survey data analysis and customised reporting;</li> <li>• Any other assignment given by the Supervisor/Management.</li> </ul>	
<b>3.0 Required Qualifications, Experience and Skills</b>	
<b>3.1 Education:</b> BS or equivalent degree in Computer Science/Software Engineering or relevant field from a recognised University/Institute.	
<b>3.2 Experience:</b> <ul style="list-style-type: none"> <li>- Shall have minimum of two years working experience in the relevant field. Experience of working in/with development sector organisation(s) will be an advantage.</li> <li>- Working experience of large-scale GIS / MIS based applications. Preferably with Population Census data.</li> <li>- Should be a Full Stack Engineer with ability to manage Database operations, Front-end development and IIS Servers.</li> <li>- Experienced in providing support to management/field users of the MIS.</li> <li>- Shall have experience of automated import and export of csv files in SQL Server while ensuring data integrity and consistency.</li> </ul>	
<b>3.3 Required Skills:</b> <ol style="list-style-type: none"> <li>1. Strong programming skills</li> <li>2. Strong analytical skills</li> <li>3. <b>Server-Side Scripting:</b> ASP .NET, C#</li> <li>4. <b>Client-Side Scripting:</b> JavaScript, jQuery, Ajax</li> <li>5. <b>Databases:</b> Oracle, MS SQL Server, MySQL</li> <li>6. <b>Data-Collection &amp; Reporting:</b> ODK + Aggregate, Google API, Google Maps, QGIS, High Charts, Google Data Studio, LINQ / Lambda Expressions</li> <li>7. Team player</li> </ol>	